

**Minutes of the Meeting of the Board of Directors
Greater Muhlenberg Parks & Recreation System**

Tuesday, April 17th, 2012

A meeting of the Board of Directors of the Greater Muhlenberg Parks & Recreation System, was held this day at 12:30p.m., CST in the Board Room of Old National Bank, 131 East Main Street in Greenville, Kentucky.

Members Present: Shannon Combs
Shawn Conkwright
Lee Freeman
Elizabeth Anne Gentry
Tracy Hope
Matt Perkins
Tammy Piper
Cassie Reynolds, Treasurer
Ben Van Hooser
Steve Wells, Chair & Acting Secretary

Staff Present: Mr. Paul Thomas Barton, Executive Director

Guests Present: Ms. Kathy Jacobi, Felix E. Martin, Jr. Foundation President
Ms.Lindsey Ransdell, Felix E. Martin, Jr. Foundation Program Officer
Executive Board of the Old National Bank

Members Absent: Gail Johnson, Vice-Chair

A. Welcome & Call to Order

The Chair, Mr. Wells, called the meeting to order. He welcomed all Board Members and guests and thanked them for attending. He then Introduced Peggy Williams, Regional President for Old National Bank. Members of each board then introduced themselves.

Ms. Williams gave a presentation on Champions of the Community and the Old National bank

B. Executive Director

Mr. Barton reported that he began on April 2nd and has begun setting up the Parks and Recreation System. With the help of Steve Wells they have obtained an EIN #, the physical address of P.O. Box 169 Greenville, office phone number (270)-377-1900, also a working office and filing system.

Mr. Barton also shared with the board worksheets that breakdown the System's expenses for the Executive Director relocation, mileage, and operating expenses. Thus far, he has been paying for all System expenses personally then getting reimbursement from the System's charitable checking account at the Community Foundation of Louisville. Once a checking account is set up at a local bank, the System will begin paying for its expenses directly. He also provided a working budget spread sheet that with show the Systems cost/revenue compared to the approved budget. This will be part of the board packet and presented to the board on a monthly basis.

Mr. Barton reported that he has had several preliminary meetings with current recreational programming heads and school officials. He has set up his employment

and benefits with the county and has worked with Lindsey Ransdell on turning over her parks and recreation research

Mr. Barton also gave his observations on current recreational programs and facilities.

All youth organized sports are parent driven and run, with leadership changeover, little promotion and lack consistent structure. By partnering with GMPRS they can improve all these areas and parents will still be active and involved. Also, the GMPRS will provide blanket liability to cut down on cost, and provide a central location and director that can handle administration, cost/revenue, promotion, and sign up.

Current park facilities are in a state of disrepair and have not been updated to pass current playground codes. Leaders of youth baseball and football have expressed the need for new or improved facilities.

Mr. Barton also expressed that he will be visiting nearby parks and recreation departments and has Membership in the NRPA that will follow him in his present position. He expressed that he would also like to join the KPRS.

B. Administrative Business

Approval of the January Meeting Minutes

Mr. Wells called on the Board to approve the minutes from the February 28th meeting of the Board of Directors.

Action: Mr. Combs made a motion to approve the minutes from the February 28th, 2012 meeting. Mr. Perkins seconded the motion. There being no objections, the Board unanimously approved the minutes.

The board discussed joining the KPRS (Kentucky Parks and Recreation Society) at a cost of \$75 a year.

Action: Mr. Van Hooser made a motion to join the KPRS. Mr. Freeman seconded the motion. There being no objection, the Board unanimously approved of KPRS Membership

Since Mr. Barton is using his own funds to set up the office and business the board discussed the best way to open a GMPRS account. The board discussed the options of Old National or First National Bank. As an employee of Old National Bank Mr. Wells abstained from the discussion and vote. As employees of First National Bank, Mr. Combs and Mrs. Reynolds abstained from the discussion and vote.

Action: Mr. Van Hooser made the motion to open a checking account at First National Bank. Mr. Hope seconded the motion. Amendment to the motion was that the Director will have a \$500 purchasing limit, anything over the \$500 limit will need approval from the Board officers. Mr. Wells, Mr. Combs, Mrs. Reynolds abstained from the vote. There being no objection, the board unanimously approved opening a business

checking account at 1st National.

D. Marketing

Website

Mr. Barton reported that he will begin looking for an IT company to help with web design and creation. He will bring options to the next meeting.

Logo

Mr. Barton presented several logos to the board that local screen printing agencies had worked on. The Chair led the board in a discussion. Although the board did not accept any of the current logos they did agree it should be fun, colorful, and not to governmental such as a seal. Mr. Barton will continue to work on new ideas and seek out some professional graphic design help.

E. Master Plan

The Chair led the board on a discussion of the Master Plan and facility priority. Mr. Hope expressed that some citizens had asked for a copy of the 10 year master plan. Ms. Jacobi stated since it was a FEMJF document she would try and get it put on their website so interested parties could view or download.

The board discussed priorities of spreading improvements around to the smaller park facilities or concentrating on the west campus County Park with several pros and cons to either approach. Ms. Ransdell suggested contacting Pat Hoagland to come and give his advice and the board agreed that they would like to review the master plan with Pat Hoagland in attendance. Mr. Barton also suggested that he meet with Mr. Hoagland and school officials about the west campus site and its feasibility. The board Agree to table the master plan and have Mr. Barton contact Mr. Hoagland about a site visit prior to the next meeting and having Mr. Hoagland attend the May meeting.

G. Adjourn

There being no further business to come before the Board, the Chair called for a motion to adjourn.

Action: Mr. Perkins made a motion to adjourn. Mr. Van Hooser seconded the motion. There being no objections, the meeting was adjourned.

The next meeting will be held May15th, 2012 at 4:30p.m. at Old National Bank.

Respectfully submitted,

Tommy Barton, Secretary of the Board