

**Minutes of the Meeting of the Board of Directors  
Greater Muhlenberg Parks & Recreation System**

**Tuesday December 12th, 2016**

A meeting of the Board of Directors of the Greater Muhlenberg Parks & Recreation System was held this day at noon, CST in the Board Room of The Muhlenberg County Park Office, 200 County Park Drive in Greenville, Kentucky.

**Members Present:**

Steve Wells, Chair  
Shannon Coombs  
Cassie Reynolds  
Matt Perkins  
Dean Rowe  
Tracy Hope  
Ben Van Hooser  
Shawn Conkwright  
EA Gentry

**Staff Present:** Tommy Barton, Executive Director

**Guests Present:** None

**Members Absent:** Tammy Piper, Jerry Hancock

**A. Welcome & Call to Order**

The Chair, Mr. Wells, called the meeting to order. He welcomed all Board Members and thanked them for attending.

**B. Public**

None

**C. Administrative Business**

The Chair, Mr. Wells asked the board to review the minutes from the prior meeting and the treasurer's report

**Action: Mr. Ben Van Hooser made the motion to accept the minutes from the November 15<sup>th</sup> meeting. Ms. Cassie Reynolds seconded the motion. There being no objection the Board unanimously approved the minutes from the November 15<sup>th</sup> meeting.**

The Board reviewed the treasurer's report after reviewing the treasurer's report The Chair, Mr. Wells asked for a motion to except the treasurer's report

**Action: Mr. Dean Rowe made a motion to accept the treasurer's report. Ms. EA Gentry seconded the motion. There being no objections the Board unanimously approved the treasurer's report.**

**E. Commissioners Report**

None

**F. Director Report**

Tommy Barton reported that the Jr. Pro Basketball program is running along at 2 schools every night and that intramurals are every Saturday at Greenville. So far no major problems. Tommy also feels the High School Refs are doing a great job handling the pressure of officiating. Tommy also reported

that he is finishing up the annual report to all inter local agreement partners and it should be in the mail soon.

#### **E. Unfinished business**

The board again discussed electrical service. Tommy informed them of his correspondence with Public Service Commission and his visits to other park directors.

The board discussed and approved of re-landscaping around the electronic sign, doing away with the sad looking trees next to sign and adding good top soil and shrubbery

#### **F. New Business**

Daniel Pate reviewed the 2015/16 Audit. His main recommendation being some type of receipts for Jr. Pro door and concession. The board discussed and thought the best method is having the worker and night manager sign off on receipts each night before the money is given to the bookkeeper. This way there is a paper trail from door to bank. There was no other major issue with the audit.

The board watched park video and it was noticed that the voice over gave the wrong initials and name of "KHSAA" Tommy will call Rylan and get it changed. Other than that the board was very pleased with the video

Tommy Barton was asked to leave the room so the board could discuss salaries.

**Action; Mr. Shannon Combs motioned to give the director a 4% increase in salary and set the Program Coordinator salary at \$30,000. Mr. Shawn Conkwright seconded the motion. There being no objections the motion passed unanimously.**

**Action: Mr. Dean Rowe motioned to give the Director a \$1,000 Christmas bonus and the Program Coordinator a \$500 bonus. Mr. Tracy Hope seconded the motion. There being no objections the motion passed unanimously.**

#### **G. Adjourn**

There being no further business to come before the Board, the Chair called for a motion to adjourn.

**Action: Mr. Ben Van Hooser made the motion to adjourn. Mr. Tracy Hope seconded the motion. There being no objections the Board unanimously approved adjournment**

The next meeting will be held January 17<sup>th</sup> at 4:30 p.m. at the Muhlenberg County Park Office.

Respectfully submitted,

Tommy Barton, Secretary of the Board